

# VEHICLES (EXCISE) ACT, 1949 REGISTRATION BOOK

## Mechanically Propelled Road Vehicle.

Read carefully the following Instructions.

1. Upon the first issue of this Book sign your name in the top space provided on page 6.

2. KEEP THIS BOOK IN A SAFE PLACE, NOT ON THE VEHICLE. If you lose the book, you may have trouble and delay in renewing the licence or in disposing of the vehicle; and you should report the loss at once to your Registration Authority.

3. If the particulars on page 8 are not correct, inform the Registration Authority at once.

4. If you make any change in your vehicle which affects the particulars on page 8 (change of type of engine and/or propelling fuel, h.p., unladen weight, seating capacity, colour or type of body), or if you change the class (e.g., private to hackney, goods to private, etc.) or (if not already so licensed) desire to draw a trailer, you must at once inform your Registration Authority and send this book to them. (It is an offence not to notify any change of the registration particulars.) You must at the same time send the licence when the alteration affects any of the particulars thereon. If the alteration made increases the amount of licence duty payable, you should send a cheque for the amount of the additional duty.

Renewal of Licence. (See Note on page 4.) 5. When your licence expires, if the vehicle has

not changed hands since the licence was issued, get a Renewal Form (R.F. 1A) from your Registration Authority or from a Money Order Post Office, fill it up and apply in accordance with instructions on

6. If the last licence was not taken out by you. the vehicle must be fully declared on the appropriate Declaration Form and application made to the Registration Authority before a new licence can be

7. If the licence is not renewed owing to the non-use of the vehicle, you must retain this Registration Book and produce it to the Registration Authority when you apply at a subsequent date for another licence for the same vehicle. When a vehicle is broken up, destroyed, or sent permanently out of Great Britain the Registration Book must be surrendered to your Registration Authority.

(Continued on page 2.)

#### Refunds.

8. For the conditions governing the payment of a refund on the surrender of an unexpired licence, see the back of the licence.

#### Change of Address.

9. If you change your permanent address, at once put your name and new address in Block Capitals in the first vacant "CHANGE" space on page 6 (or 5, if 6 is filled), sign your name below it and post the Book to the Registration Authority whose address is given on page 4.

#### Transfer of Vehicle.

10. ON TRANSFERRING THE VEHICLE TO ANOTHER PERSON, YOU MUST HAND OVER THIS BOOK TO THE PERSON ACQUIRING THE VEHICLE. At the same time you must notify in writing (either by letter or on the form mentioned below) the Registration Authority, whose address is given on page 4, that the vehicle has been handed over, and the notification must contain the following information :-

(a) The Registration Mark of the vehicle: (b) the make and class of vehicle: and

(c) the name and address of the person to whom the vehicle was handed over.

A form (R.F. 70) may be obtained for this purpose from any Money Order Post Office.

11. A PERSON ACQUIRING THIS VEHICLE AND INTENDING TO USE IT UPON THE PUBLIC ROADS (otherwise than under a Trade Licence) must as soon as he acquires the vehicle, fill up the first vacant "CHANGE" space on page 6 (or 5, if 6 is filled) giving his full name, address and usual signature, and post this Book to the Registration Authority whose address is given on page 4. The registration will then be transferred to his name.

12. If the person acquiring this vehicle does not intend to use it upon the public roads (otherwise than under a Trade Licence) but to dispose of it to a third party, he need not send in this Book or fill in a "CHANGE" space. He must, however, as soon as he acquires the vehicle, notify in writing the Registration Authority, whose address is given on page 4, that he holds the vehicle but does not intend to use it on the public roads. He must also comply with instruction 10 above, on transferring the vehicle to another person. (The procedure in this paragraph is designed to meet the case of dealers and other persons who do not intend to use the vehicle but to dispose of it.)

WARNING.—These instructions are issued for the guidance of those concerned, but in cases of doubt reference should be made to the Road Vehicles (Registration and Licensing) Regulations, 1953. Failure to comply with the Regulations is an offence under the Vehicles (Excise) Act, 1949. (Maximum Penalty £20.)

For Official use only

C 036579

When the last space is filled here, apply to your

Registration Authority for a new book.

MOTOR TAXA

CHESHIRE COUNTY COUNCIL EIGENOES DEPARTMENT THE CASTLE CHESTER

E-LICENCE TRATERIES PEPPERATIONVEHICE

N.B.—A vehicle may be used during the fourteen days following the expiry of the licence provided that application is made for a renewal licence on or before the tourteenth day

Address of Registration Authority with whom this Vehicle is Registered.

LOCAL TAXATION LICENCES DEPT., COUNTY BUILDINGS, EASTGATE STREET, STAFFORD. TELEPHONE STAFFORD 1716-7

> OFFICE HOURS 10 a.m.-4 p.m. EXCEPT SATURDAY: 9-30 a.m.-12 noon

Page 5 (continued from Page 6).

Name and Address of the Person registered with the Council whose Date Stamp is affixed hereto, as the Person keeping the vehicle, the

particulars of v	which are given on page 8.
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IMPORTANT.-THE PERSON IN WHOSE

NAME A VEHICLE IS REGISTERED MAY OR

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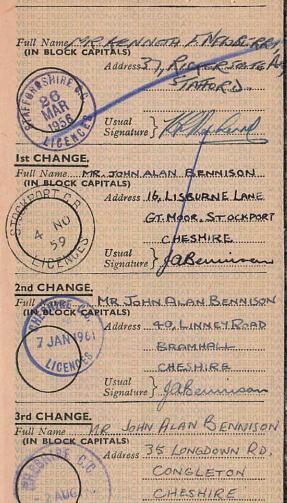
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VEHICLE.

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Page 6 (continued on Page 5).

Name and Address of the Person registered with the Council whose Date Stamp is affixed hereto, as the Person keeping the vehicle, the particulars of which are given on page 8.



IMPORTANT.—THE REGISTRATION AUTHORITY MUST BE NOTIFIED WHEN THE VEHICLE TO WHICH THIS BOOK RELATES CHANGES HANDS (SEE NOTES 10 AND II ON PAGE 2).

For use by Registration Authority only

### NOTE

EVERY APPLICATION FOR A LICENCE MUST BE ACCOMPANIED BY-

- I. DECLARATION FORM
- 2. REGISTRATION BOOK
- 3. INSURANCE CERTIFICATE
- 4. REMITTANCE FOR DUTY

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Any person finding this Book should hand it in at a Local Taxation Office, a Money Order Post Office or a Police Station.

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